FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

KANDIYOHI COUNTY AREA FAMILY JOB DESCRIPTION

Job Title: **Child Watch Staff**
FLSA Status: Non-exempt
Reports to: Operations Director
Leadership Level: Leader

Job Code: XXXX
Job Grade: 7
Revision Date: 07/2025
Primary Function/Department: Child Watch

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Child Watch Attendant at Kandiyohi County Area Family YMCA intentionally fosters a cause-centered culture that is welcoming, genuine, hopeful, nurturing, and determined.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

ESSENTIAL FUNCTIONS:

1. Work in a team environment and encourages open communication with children, parents and co-workers.
2. Ensure the health and safety of all children in the Child Watch area and Kids Gym at all times. Be engaged with the children at all times.
3. Initiate, engage, and maintain positive relationships with children and parents and be comfortable with children & responsive to parent input & concerns.
4. Keep a consistent headcount on all children.
5. Light housekeeping duties in order to ensure the cleanliness of the Child Watch area.
6. Assume other duties, responsibilities and projects identified as needed by the employee and approved and/or assigned by supervisor.

LEADERSHIP COMPETENCIES:

- Functional Expertise
- Developing Self & Others

QUALIFICATIONS:

- Minimum age of 18
- CPR/AED/BFA certification within first 30 days of employment.
- Additional trainings as required by the position.

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WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee needs sufficient strength, agility and mobility to perform essential functions and to supervise program activities in a wide variety of indoor and outdoor locations.
- While performing the duties of this job, the employee is regularly required to sit; use hands and fingers to handle, or feel objects, tools, or controls; and the ability to talk and hear.
- The employee frequently is required to sit and reach, with hands and arms, and must be able to move around the work environment.
- The employee must occasionally lift and/or move up to 50 pounds.
- The employee is occasionally requires to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl.
- The noise level in the work environment is usually moderate.

SIGNATURE:

I have reviewed and understand this job description.

_____ _____

Employee's name Employee's signature

Today's date: _____